2nd Meeting, Wednesday 22/4/15 |MINUTES

Meeting Date| time 20/4/15 16:00-20:00 | Meeting location MI Library

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| |  |  | | --- | --- | | Meeting called by | n/a | | Type of meeting | Working Meeting | | Facilitator | n/a | | Note taker | Stefan, Fin | | Timekeeper | n/a | | |  | | --- | | Attendees  Roland, Stan, Jakob, Stefan, Fin | |

# Agenda topics

Time allotted | 15 min | Agenda topic **Dataset** | Presenter Stefan

**Discussion** Face datasets that are publicly available are not as large as we would like. Bigger data set cost money and are usually limited to faces from a few hundred individuals

**Conclusion** The “Labeled Faces in the Wild” dataset will be used for now to create proof of concept and booth. We might ditch this dataset and chose a different application in the second half of the semester, when we want to seriously test different methods on big data.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Preprocess dataset for further use | Stefan | Jour Fixe, Mon 27/4 (?) |
| Ask at the chair of ML/CV whether they have access to one of the non-free datasets | Stefan, Stan (??) | -/- |

Time allotted | 5 min | Agenda topic **Planning, Meeting minutes**  | Presenter n/a

**Discussion** We need to be able to provide meeting minutes and times worked of each member. Stefan proposes using burndown charts. Reactions are mixed. Stan proposes using a colorscheme of “todo”, “in progress”, “done” in the Project Schedule.

**Conclusion** see below

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Change colors in project schedule | Stefan | Jour Fixe, Mon 27/4 |

Time allotted | 1.5 hours | Agenda topic **Tutorials**  | Presenter Roland, Stan

**Discussion** Roland and Stan present tutorials on principal component analysis and eigenfaces, respectively and answer questions.

**Conclusion** -/-

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| (none) | | |

Time allotted | 2 hours | Agenda topic **Poster Design**  | Presenter n/a

**Discussion** Brainstorming of poster ideas. No genereal agreement is reached, other than that the poster shouldn’t contain either too much math, nor the word “eigenfaces”.

**Conclusion** Fin and Jakob will plot several sketches over the weekend, anyone else may feel free to contribute

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Plot several sketches for possible poster designs for further discussion | Jakob, Fin | Jour Fixe, Mon 27/4 |